



भारत संचार निगम लिमिटेड

(भारत सरकार का उद्यम)

**BHARAT SANCHAR NIGAM LIMITED**

(A Govt. of India Enterprise)

No.: BSNLCO-TRG/26(11)/2/2021-TRAINING

Dated: November 10, 2022

To,  
All Head of the Circles,  
All Head of Other Administrative Units,  
BSNL

**Subject: Computer familiarization training for all Non-Executives.**

As you are all aware, Mission Karmayogi aims to prepare workforce ready for the future by making them more creative, constructive, imaginative, proactive, professional, progressive, energetic, enabling, transparent and technology enabled.

2. In this regard, it is important that all our staff should be trained on working with computers. Though most of our staff is currently digitally literate, yet an effort should be made to ensure that nobody is left behind in this digitally connected world. Also as part of Mission Karmayogi, all our employees have to finally be on boarded to iGOT platform.

3. All CGMs should endeavour to ensure that our employees at the level of TT, ATT etc or any such staff who are not comfortable with working on computer may be provided basic computer familiarization training at circle/ BA level in time bound manner so that they are able to navigate through our important portals.

4. A certificate mentioning that all TTs/ ATTs under a particular circle have been given computer familiarization training should be sent to Training cell, BSNL CO on email id- [co.trainingcell@gmail.com](mailto:co.trainingcell@gmail.com), within one month of issue of this letter.

10.11.2022

[Arvind Vadnerkar]

Director(HR), BSNL Board

Copy to :

1. CMD, BSNL for kind information please.