

FORMAT-I

From

(Retired Employee of BSNL- HR/ERP No: _____)

Address : _____

Contact No: _____

To

The Asst. General Manager (Welfare)

O/o PGM HTD, BSNL Bhavan

Hyderabad

Respected Sir,

Sub: Request for Issue of Surrender Certificate- Reg

Ref:- Pensioner BSNL MRS ID Card No: _____ (Original copy enclosed).

I Sri/Smt _____ (Service / Family)

Pensioner- Date of Ending Service: _____ as per PPO NO: _____

_____ on Superannuation / VR) retired Employees as (Desg & Of

Address _____ / BSNL MRS Beneficiary of Office

Address _____. After my Retirement, I have

been issued a Pensioners BSNL MRS ID Card in _____ vide MR

card cited under reference.

In this regard, I request you to Issue me a Surrender Certificate for the above said BSNL ID card as I am willing to migrate my medical facility, from BS organization to CGHS.

Thanking you

Your's faithfully

Date:

Place: