

**BSNL Corporate Office  
Establishment Branch,  
PAT Section, 5<sup>th</sup> floor,  
Bharat Sanchar Bhawan  
H.C. Mathur Lane,  
New Delhi-110001**



**भारत संचार निगम लिमिटेड**  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

F.No.1-15/2019-PAT(BSNL)-Part

Dated : 08.11.2019

To,

All Heads of Telecom Circles  
BSNL


**Subject: - BSNL Voluntary Retirement Scheme-2019-Procedure for dealing with VRS cases of official working on temporary transfer/deputation within BSNL- regarding**

Consequent upon notification of the BSNL Voluntary Retirement Scheme-2019 and circulation of guidelines vide this office letter of even number dated 04.11.2019, several queries have been received by this office regarding procedure to be followed for dealing with VRS request of eligible officials of different cadres working on temporary transfer/deputation basis in offices outside their parent Circle/SSA/Division in BSNL. Procedure to be followed in such cases will be as under:

1. In case of officials working outside their parent recruiting Circle/SSA/Division in a unit which itself is a recruiting unit for that cadre, their VRS request shall be processed by unit, including settlement of all due benefits, where the official is presently working. However, it should be ensured by that office that intimation for the same is sent to his parent circle/SSA/Division for information.
2. If the unit where the official presently working is a non –recruiting unit, his VRS request shall be acknowledged by the present unit, which in turn will forward the same to his appointing authority for acceptance of VRS. However, settlement of all due benefits of the scheme shall be done by the non-recruiting unit .

It should be given vide publicity among all the offices under your administrative control and eligible officials for strict compliance.

This issue with the approval of Competent Authority.

Yours Sincerely,  
  
(A.K.Singh)

Deputy General Manager (Estt-II)

Copy to:-

1. PPS to CMD, BSNL.
2. PPS to all Directors BSNL Board/CVO/CS.
3. All CGMs/PGMs/PGM(ERP)/Sr. GMs/GMs/GM(Vig) BSNL C.O.
4. Director (PSU Affairs), DOT, Sanchar Bhawan,- For kind information please.
5. BSNL Intranet/Guard File/Notice Board.
6. SDE(OL) for Hindi version