

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

O/o Principal General Manager, Hyderabad Telecom District -500063

Lr.No : BSNL/WLF/HTD/2016-2017 B.A/2018-19, Dated at HD the 02-07-2018

To

The PGM`s/ Sr.GM`s/GM`s/Addl.GM`s/DGM`s-% PGM,HTD Hyderabad.
The GM`s of Central , West , North , South and Rural areas in HTD, Hyd.

Sub :Grant of Book Award to the outstanding school going children of the
Employees of BSNL Hyderabad Telecom District for the year 2016-17

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Applications are invited from the Employees of BSNL , Hyderabad Telecom District for grant of Book Award to their outstanding school going children on the basis of the performance of the academic year i.e.,2016-2017.

Students who were completed the Class-I to Class XI during the Academic Year 2016-2017 are eligible to apply for grant of Book Award .

The rates of Book Award are as under :

Sl.No	Class in which studying	Rate of Book Award
1	Class II to V	Rs.600/-
2	Class VI to VIII	Rs.800/-
3	Class IX to XII	Rs.1000/-

To become eligible for Book Award , the children should have secured at least 75% marks in the respective Annual Examination for the year 2016-2017 in the Government School / Govt. Recognised School. The minimum prescribed percentage is relaxable by 10% in case of the children belonging to SC/ST/OBC categories and 15% for Girls students . Both the relaxations cannot be combined . Physically Handicapped Students are also eligible for 10% relaxation in Marks .

In the cases where the schools are awarding grades instead of marks , a certificate issued from the Principal of the school concerned showing the overall grading / equivalent to % of marks obtained in the class by the ward of employees is required to be submitted along with the application .

Employees drawing Basic Pay as on 01-07-2016 upto Rs.17,600/- p.m (Pre-revised) and Rs.38,630/-p.m (Revised) in IDA scale are eligible to apply for the Book Award subject to a maximum of two children .

Contd

The prescribed proforma for application can be obtained from the welfare section or may be downloaded from BSNL Intranet site and complete application in all respects along with a copy of the latest pay slip and copies of the marks sheet/Progress report card (Attested/certified by the controlling officer) may be sent to the SDE (Welfare) , 2nd Floor , BSNL Bhavan , Room NO.204 , % PGM-HTD , Adarshanagar , Hyderabad-500063 latest by 31-07-2018 . It may be noted that applications which are incomplete and received after the prescribed date shall not be entertained under any circumstances .

Encl:Proforma



Asst.General Manager [Legal],
% PGM – HTD , BSNL Bhavan,
HYDERABAD-500063 .

Copy circulated through intranet to :

- 1.PS to the PGM-HTD , BSNL Bhavan , Hyderabad.
- 2.PA`s to all PGM`s/Sr.GM`s/GM`s/Addl.GM`s/DGM`s-% PGM-HTD.
- 3.PA`s to GM`s of Central , West , North , South and Rural areas in HTD.
- 4.All the Welfare Board Members .
- 5.The D.S of all the Unions and Associations .
- 6.Notice Board.
- 7.Guard File.
- 8.Office Copy.
- 9.HTD Intranet Copy.

PROFORMA FOR BOOK AWARD FOR THE YEAR 2016-2017

A. DETAILS OF APPLICANT

1. Name of the Employee and Designation :
2. Unit Working :
3. Office Address :
4. Whether belongs to SC/ST/OBC Category :
5. Basic Pay as on 1-7-2016 (Attach Payslip) :
6. Basic Pay of current month (Attach Payslip) :
7. Basic Pay of the spouse and Office Address :
(If spouse working in BSNL)
8. Whether the ward is entitled to any Relaxation :
in marks , if so the details thereof

B. DETAILS OF STUDENT

1. Name of the Student :
2. Relationship with the applicant :
3. Date of Birth :
4. Whether the child is Physically Handicapped :
(If so , attach copy of the Medical Certificate)
5. Class in which student is studying in 2017-18 :
6. Name of the School :
- 7.(a) Marks obtained in previous class studied in
the academic year 2016-2017. :
- (b) **Grades obtained in previous class in
2016-17 and Equivalent Marks.** :

**Equivalent Marks obtained in Percentage
(in %) should be clearly indicated :**

(Attach copy of Marks Sheet/Progress Report duly
Attested/Certified by the controlling officer)

Signature of the Student:

I declare that the above particulars are true and complete to the best of my knowledge and belief .

Signature of the Applicant :

Date :

HRMS No:

Office Address :

Mobile No:

Certified that the above entries made under "B" part are Correct _____

This School is a Government School / Recognised by the Governmen of _____
_____ vide the Lr No : _____

Dated: _____ (STAMP)

Dated:

**Signature of the Head of the School
With Rubber Stamp / Office Seal**

Encl:

- 1) Pay Slip of July-2016
- 2) Latest Pay Slip
- 3) Caste Certificate (If applicable)
- 4) Pay Slip of spouse (If applicable)
- 5) If spouse is not employed in BSNL , a Declaration to that effect should be enclosed.
- 6) Progress Report with percentage of marks obtained in the year 2016-2017 .**
- 7) Bonafied Certificate .
- 8) Attested / certified Marks memos
- 9) Medical Certificate in case of PHC child (if applicable)
- 10) Copy of MRS Card .